

Consignor Guidelines

PREPARATION

Clothing & Accessories — Be sure to snap your snaps, button your buttons, tie your bows, and zip your zippers BEFORE dropping off your items for check in.

If your home is smoked in or you have pets or your items have been stored in or around dust or moth balls, wash those items heavily. Many customers and workers are allergic and highly affected by these smells and pet hair.

All clothing MUST BE on hangers, freshly washed, and pet hair free. Clothing with stains, marks, tears, holes, pilling (fuzz balls), fading, broken zippers, missing buttons/snaps, etc. WILL NOT be accepted.

ALL ITEMS ON HANGERS MUST BE HUNG WITH THE HANGER FACING THE LEFT. IF YOU LOOK AT YOUR HANGER IT SHOULD BE FACING THE SAME WAY AS A QUESTION MARK. SHOPPERS WILL SHOP BY MOVING CLOTHES RIGHT TO LEFT FACING THE FRONT OF THE GARMENT ON THE RACK.

Clothing must be for the appropriate season as listed below:

Clothing Clarifications for Fall/Winter Sales:

Acceptable items: cold-weather clothing such as: long-sleeve shirts, layered outerwear, jeans and pants, heavy coats, winter/fall clothing and accessories, closed-toed shoes and boots, Halloween, Thanksgiving, or Christmas themed attire.

Non-acceptable items: Summer clothing such as: flip flops, sandals, tank tops, bathing suits, swim trunks/suits, Easter or spring/summer motif, shorts, light-weight linen material, capris, etc.

Clothing Clarifications for Spring/Summer Sales:

Acceptable items: Lightweight/rain jackets, jeans, summer and spring attire and accessories, capris, normal weight sweatshirts and zip-ups, rain boots, cowboy boots, etc.

Non-acceptable items: Cold weather clothing such as: Sweaters, corduroy, winter coats, winter boots, hats, gloves, flannel, wool, velvet, velour, fleece items, turtlenecks, Christmas, Halloween, or Thanksgiving attire.

***Athletic clothing is accepted during the appropriate season. For example, we will accept shorts for soccer, basketball, gymnastics leotards and such apparel during fall sale to correspond with the athletic seasons.*

Bibs and Burp cloths – If selling more than one, pin them securely together and attach one tag, OR, place them in a baggie and attach the tag. Secure the baggie by taping the opening/zipper closed. Make sure we can see each item through the baggie for inspection. If we can only see the top one, we will reject them all.

Diapers – Bundle in packaging or plastic. Seal with tape.

Hair bows – Disinfect clip section with alcohol and bag them. Secure the baggie with tape .

Hats – Choose how you want to sell them – with a matching outfit, group with other hats etc. You can either pin hats together or place in a baggy and secure. We must be able to see all contents in the baggies.

Juniors clothing – We accept all junior size clothing and boys up to size 18. We do not accept women's or men's clothing.

Maternity clothing – We accept maternity clothing but they must also follow the seasonal guidelines.

Onesies – Must be put on a hanger. If you are selling a group, you can tag or pin them together. We will no longer accept them in baggies. We cannot see enough of the items to inspect them for stains, etc.

Pajamas – Must be on hangers unless in original packaging. All used PJs must be hung up for a customer to see them.

Purses and Wallets – Make sure the purse is in season. Purses - You may put purses on a hanger or we will hang them on a rack. Wallets should be secured in a baggie.

Shoes – Each consignor number is allotted ONLY 8 pairs of shoes. For shoes under size 1 (boys or girls), please use a ziplock bag to keep the shoes together. For shoes over size 1, that may be too big for a bag, zip tie them together and secure the tag with the zip tie. (This is where your good descriptions and heavy weight tags get a good workout!)

Socks – Clean socks only. No discoloration or stains. Group same gender socks together, place in baggie and secure. Make sure we can see all the socks.

Pants & Bottoms – All bottoms must be hung so the front and back are showing. (No folding pants over hangers.) They can be put on pants hangers or tagged and pinned on regular hangers.

Outfits – Many items sell better as a set. Make sure all items in the set are the SAME SIZE. Make sure you secure the items together with pins or tag the inseams with each item.

Bedding – Display in a bedding bag or hang on large hangers. These items are bulky. If you are selling several pieces together, please make sure you list them all on your tag.

Blankets – Fold over hangers and pin to secure to hanger. For smaller blankets, you can fold and pin the tag on. You can also put small blankets in bags, but do not secure them so they can be inspected.

Board Games/Puzzle – All pieces must be in the box. This is especially important for puzzles. DO NOT DISAPPOINT A CHILD OR PARENT! Tape the tag to the front or back of the box. Please be careful where you tag, when the tape comes off, we do not want to take the packaging with it. Open or wooden puzzles that do not come in boxes can be packaged in saran wrap and secured with tape. Make sure it will not come undone if handled.

Books – Be sure all pages and binding are intact. You can group books together with baggies. Rubber bands DO NOT stay. Please be careful where you tag, when the tape comes off, we do not want to take the cover with it.

Décor – Take caution when preparing fragile items. Be creative and use supplies such as boxes, bags, plastic packing, etc to keep them safe and visible. If you cannot see it well, it cannot sell!

Electronic Entertainment – Must have original case or be put in a baggie if case is no longer available. Do NOT tape together case. We must inspect that the DVD/etc. are in the case. We will secure hinges at the check-in. Badly scratched DVDs and CDs will not be accepted. Make sure the item works. Buyers may report back to us when the items are not working. We will contact you for a refund. If you have manuals, please include them.

Infant Accessories – Use clear packaging or baggies to keep accessories together. All bottles/nipples MUST be sterilized and washed. No chewing marks are to be on nipples or cups. Pacifiers and teethers must not have teeth marks and be in new condition.

Nursing Equipment – Breast pumps and other nursing equipment should be completely disinfected and washed.

Stuffed Animals – Pin the tag onto the stuffed animal. Do not tape it. They get tossed around as they are looked through.

Toys – Like all other items, please check all of your toys for recalls. Battery operated toys **MUST** be working. Toys need to be overly secure. Little fingers love to rummage through the toys during the event. While we remind parents that playing is not allowed, it is inevitable for our merchandise to be tinkered with. **MAKE SURE YOUR ITEMS STAY INTACT.** Hundreds of people come through our doors. Toys that are not well secured are the number one item to have pieces go missing. Group small toys in baggies and secure well with clear packaging tape. Batteries and chargers **MUST** be included with all power toys like Jeeps, Cars, etc. Items with dead batteries will not be accepted. Please charge these items before the sale. Zip ties, baggies, twine, rope and string are all great additional supplies to help you secure your items. We do not accept toy guns.

Large Child/Infant Equipment

Please check the recall website www.cpsc.gov for recalled items. Recalled items cannot be sold.

Use excellent descriptions on these items. We may get multiple Pack n Plays with tags that just say “Pack n Play”. If a tag gets lost, we have to look the item up. It is much easier to find an item in an inventory search if it has a detailed description. If the only description is “Pack n Play”, it is hard to know which pack n play it belongs to. (You may have asked \$30 for a really nice item and another consignor may have one for \$5. We want to make sure you we can find your item and sell it for \$30!)

Car Seats – Must be manufactured in the last 7 years and have dates on them. They must not have been in any motor vehicle accidents.

Cribs – We no longer accept drop side cribs.

Pack N Plays — Must be clean and set up upon check in.

Bouncers, Bouncy seats, etc. Make sure they are clean and do not have missing parts.

Highchairs – Make sure they are clean and seats are not stained from food buildup, etc.

Furniture/Large items – Must be youth related (baby, child, teen). Must be in great shape, must be stable and sturdy, must have all pieces (nut/bolts). Cannot have broken parts or areas. No major cosmetic flaws . If the furniture must be put together, seller must do so at check in. Buyer can then learn to take it apart at purchase and know how to put it back together.

USE YOUR OWN DISCRETION WHEN ENTERING EXPENSIVE AND/OR BREAKABLE ITEMS. WE ARE NOT RESPONSIBLE FOR BROKEN OR DAMAGED ITEMS.